

## HOW TO CREATE A PROFILE ON OUR ONLINE DATABASE

### 1. CREATE A PROFILE ON VOLUNTEER SUDBURY'S WEBSITE

- Go to <https://volunteersudbury.galaxydigital.com>
- Click on the SIGN UP Button found on the top right corner
- Fill in your basic information or sign up with Facebook

### 2. SELECT YOUR CAUSES

- Select all of the causes you are passionate about (children, animals, senior services, etc.)

### 3. SELECT YOUR INTERESTS

- Select all the interests, talents and skills that you have (technology, arts and music, etc.)

### 4. BECOME AN AGENCY FAN

- Once you have completed step 2 and 3, agencies that match your interests will be matched with you and you can select the ones that most interest you
- (You can edit your interests and fanned agencies at any time)

### 5. CONGRATULATIONS YOU DID IT!

- Double check your email to verify your account
- After you hit the continue button, start exploring needs for volunteer opportunities!